

KINGSVILLE TOWNSHIP TRUSTEES REGULAR March 11, 2020

The March 11, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Fiscal Officer Sarah Patterson was unable to attend. Mike Cliff made a motion to waive the reading of the February 26, 2020 regular meeting minutes and approve them as presented. Jim Branch seconded; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Department of Commerce sent notice that MARCS grant funds have been exhausted. 2) Notice of Anthem Renewal 3) Keith Faber special event to support him 4/1/2020. 4) Notice of Ashtabula Health Department Advisory Board annual meeting on March 26th, 2020 at 7pm. 5) Question from resident Chris Daywalt about trailer on S Wright St. 6) Joseph Cunningham of Mill St inquired about future tree trimming in the right-of-way near his house.

FINANCIAL REPORT: \$600 Transfer to Medicare in the Road/Bridge fund. Karl Brunell made a motion to approve the transfer. Jim Branch seconded; all yes. Karl Brunell made a motion to pay the bills. Jim Branch seconded; all yes.

DEPARTMENT REPORTS:

Road/Service: Road Superintendent, Chris Bradek, reported 3 days of snowplowing since the last meeting with 14.25 hours of overtime submitted. Tree trimming was done along Mill St with more needed. Quotes were sought for 6 larger trees on Mill St. As of today, only one verbal quote has been received from Roesh for \$4,000. Trees were also cut along Fox Rd. The maintainer was restored and used on Kingsbury Rd. They will use it on Brydle Rd next. A request for a Deaf Person sign was received from a Fox Rd resident. ODOT advises against these signs but the Township can have them put up if they wish. Lockers have been built for employee clothes and personal items. Welding torches have arrived. The flammables cabinet has arrived at Lowe's and is ready for pickup pending payment. Six First Aid kits have been purchased for the vehicles. A master kit is still needed for the building. Cintas gave a quote of \$269.10 for the kit and \$5.95+ materials on a 12-week service interval. Fastenal is another alternative for the kits and a rep is getting prices. A pole saw and drill press vice were purchased for the garage. New glass was installed in the backhoe. A small sign order is on its way. Chris is recommending the purchase of an electric hot water pressure washer made by NorthStar that can be purchased online. Looking at vehicles and considering replacing the current one-ton, Coughlin has a F550 that would cost \$36,000 after the trade-in. To upgrade to a roll spreader on that truck would be \$2,000 if it could not be negotiated into the deal. Chris is looking into the purchase of a tractor that could be used with a brush hog and landscape rack the Township owns.

Cemetery: Cremation vaults arrived on March 10th, 2020

Fire/EMS: 136 runs to date with 96 being EMS. Mutual aid calls included: Conneaut – 7 EMS, 1 Fire; North Kingsville – 4 EMS, 2 Fire; Monroe – 1 EMS, 2 Fire; Sheffield – 1 EMS, 1 Fire. Fire Station remodel is coming along with painting completed and trim work needing to be done. J. Cook has been cleared for duty and is filling shifts as a Fire-Medic. R. Zoul is on his last training shifts and will be able to fill shifts soon. All shifts have been filled 100%. MDT's are in service without incident and MARCS radios are operating flawlessly. Through OTARMA, a bill for damaged radios will be paid to CommServ. PAR (personal accountability) tags purchased for two new hires. On March 8th Squad 619 had an undercarriage wash per the Spring preventative maintenance program. Engine 621 also had an undercarriage wash. Monroe Township utilized our reserve Squad 609 on March 2nd and 3rd due to their squad being out of service. A vehicle detailing kit will be purchased for a Spring waxing of all units. A new EMS supplies organizer is in service in the day room for all spare supplies that are sometimes difficult to obtain from receiving facilities. We are using up all the old oxygen supplier's tanks before utilizing new provider's tanks. Search and rescue fire training at NKFD Station 2 was attended by Dave, Jim, and Chase.

EMS training will be held at our station and sponsored by UH CMC. On March 3rd, 2020, a meeting was held with North Kingsville Fire Chief, Kevin Hubbard, to discuss our mutual/automatic aid arrangement. As of March 8th, 2020, we are now automatic mutual aid (AMA) for NKFD 24/7 for all fire and motor vehicle related incidents. We are also automatic aid for all EMS calls Monday – Friday from 0500 (5am) to 1600 (4pm). SOP's + MABAS have been updated accordingly. Initiated by Jesse, we were denied for additional MARCS radio channels by the state due to limited channel availability to our tower and additional channels on the MARCS tower. FEMA AFG grant was submitted on March 10th, 2020. Responded with a 3-man company to Monroe for a structure fire and assisted with patient care of a burn victim as well as extinguishment and salvage/overhaul. Responded to Sheffield for a structure fire and brought a squad as requested for staging due to Plymouth transporting a burn victim to the ER. The crew assisted with extinguishment and on deck for EMS. Changed 32 out of 43 lights in west bay due to blown fluorescent bulbs. Replaced with LED 15W bulbs. System for Awards Management (SAM) needs to be renewed. When active we qualify as awardees for FEMA grants, like the one being submitted currently. A one-year subscription costs \$399.00. Seeking approval for the purchase of this via online payment with township card.

Zoning: Permit #757 issued to RH EnergyTrans at the Northwest corner of State Route 193 and Interstate 90 for a six-month extension of temporary use permit #741. Violation for trash and junk vehicles at 6769 Reed Rd. (ongoing). Violation for trash and junk vehicles at 6779 Reed Rd. (ongoing). Violation for junk vehicles at 3017 W. Main St. resolved (removed).

OLD BUSINESS: 1) Jim Branch mentioned following up on the old Verizon account through the Fire Department to make sure it has been cancelled. 2) Trustees discussed plans for the Township garage parking lot. 3) The NOPEC Sponsorship grant and its potential use was discussed.

NEW BUSINESS: 1) Karl Brunell made a motion to approve road closings for the Spring for Sidewalks 5K race on May 16th from 8-9am. Jim Branch seconded; all yes. 2) Karl Brunell made a motion to approve the SAM subscription fee not to exceed \$400 for the Fire Department. Mike Cliff seconded; all yes. 3) Jim Branch made a motion to offer the NOPEC \$1,000 sponsorship grant to the Kingsville Area Little League. Mike Cliff seconded; all yes. 4) Mike made a motion to purchase the NorthStar hot water pressure washer for a cost not to exceed \$2,300. Jim Branch seconded; all yes.

PUBLIC COMMENTS/CONCERNS: 1) Ladimir Kubichek of 6057 N Wright Street sought clarification on mutual aid agreements. 2) Tom Nelson of 2845 S Ridge Rd E talked about the engine brake signs and their effect on truck traffic. 3) Wes Cleveland of 3945 Creek Rd gave a recommendation for drywallers for the Fire Department improvements.

Mike Cliff made a motion to adjourn the March 11, 2020 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer